

KNIGHTS LANDING COMMUNITY SERVICE DISTRICT

DISTRICT MEETING MINUTES MEETING OF: NOVEMBER 19, 2019

Board Members Present: Catalina Ruiz, Willie Morales and Gilbert Plubell

Board Members Absent: Jennifer Leal & Rafael Maestu

Others Present: Todd C. Tommeraason, District Engineer, Jerry Cearley, Superintendent and Andy Anderson, Water System Certified Operator

Visitors Present: Lori Stonebreaker

AGENDA: On motion by Gilbert Plubell, seconded by Willie Morales, and unanimously carried, the November 19, 2019 Agenda was approved.

MINUTES: On motion by Gilbert Plubell, seconded by Willie Morales, and unanimously carried, the October 15, 2019 minutes were approved. The Chairman announced that the next regularly scheduled meeting would be held on December 17, 2019.

VISITOR COMMENTS: No visitor's comments.

SUPERINTENDENT'S REPORT:

JERRY CEARLEY REPORTED ON THE FOLLOWING ITEMS:

- New sample site for water District system @ 9414 North Oak Grove.
- Residuals look good.
- Gary Manly (Levee District) wants to put a gate up near Ridge Cut Well to control access to levee. No objections from Board Members.
- Sewer Ponds: one pump kicked "off" on Saturday, November 9, 2019. Jerry reset breaker and it has been working fine since then.
- Jerry wants to burn ponds 9 & 10 and overflow ponds – Jerry will coordinate with Fire Department.
- Ridgecut Well is working well.
- Quarterly samples were taken on Monday.
- They added 9414 North Oak Avenue for chlorine by product testing. The other site is 9319 Reed Street.

TREASURER'S REPORT: In the absence of Vickie Chavarria, Catalina Ruiz presented the list of payables and the Treasurer's Report. On motion by Gilbert Plubell, seconded by Willie Morales, and unanimously carried, the Board accepted the Treasurer's report and authorized payment of the bills.

KNIGHTS LANDING COMMUNITY SERVICE DISTRICT

DISTRICT MEETING MINUTES MEETING OF: NOVEMBER 19, 2019

The Board then discussed the 2020 Budget. On motion by Gilbert Plubell, seconded by Willie Morales, and unanimously carried, the Board approved the 2020 budget in the amount of \$356,274.00.

Mark Crumanacker has offered to prepare a Special District's Financial Transaction Report for \$250.00, that is required to be completed by the District. On motion by Gilbert Plubell, seconded by Willie Morales, and unanimously carried, the Board approved Mark Crumanaker to complete the Special District's Financial Transaction Report for the amount of \$250.00.

PARK REPORT: No updates to report.

ENGINEER'S REPORT: Engineer Todd Tommeraason presented the following items:

- Todd presented M. Neils proposal for the electrical engineering needed for modifications required to install the standby generators in the amount of \$22,600.00. The Board discussed some revisions and I will have them edit their proposal.

On motion by Gilbert Plubell, seconded by Willie Morales, and unanimously carried, the Board agreed to the proposal from M. Neils with District modifications for a total amount of \$22,600.

- Contact Jennifer Lau from Kennedy Jenks to see if the electrical engineering can be covered by the Grant.

DEVELOPMENT ISSUES: No development issues were presented.

SPECIAL ISSUES: Catalina Ruiz then discussed then discussed Board member changes with Rafael Maestu resigning his position and the possibility of Lori Stonebreaker replacing him. On motion by Gilbert Plubell, seconded by Willie Morales, and unanimously carried, the Board approved Lori Stonebreaker as a new Board Member.

ATTORNEY'S REPORT: No attorney's items were presented.

STREET LIGHTING: No street lighting items were presented.

CORRESPONDENCE: No correspondence was presented.

There being no further business, on motion by Gilbert Plubell, seconded by Willie Morales, and unanimously carried, the meeting adjourned at 8:00 p.m.