

# KNIGHTS LANDING COMMUNITY SERVICE DISTRICT

## DISTRICT MEETING MINUTES MEETING OF: APRIL 16, 2019

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**Board Members Present:** Catalina Ruiz-Chairman, Jennifer Leal, Willie Morales, Gilbert Plubell, and Rafael Maestu

**Board Members Absent:** None

**Others Present:** Vickie Chavarria, District Treasurer/Secretary, Todd C. Tommeraason, District Engineer, Jerry Cearley, Superintendent and Andy Anderson, Water System Certified Operator

**Visitors Present:** No Visitors Present

**AGENDA:** On motion by Gilbert Plubell, seconded by Willie Morales, and unanimously carried, the April 16, 2019 Agenda was approved.

**MINUTES:** On motion by Willie Morales, seconded by Gilbert Plubell, and unanimously carried, the March 19, 2019 minutes were approved. The Chairman announced that the next regularly scheduled meeting would be held Tuesday, May 21, 2019 at 7:00 p.m.

**VISITOR COMMENTS:** No visitor's comments were presented.

### **SUPERINTENDENT'S REPORT:**

#### JERRY CEARLEY REPORTED ON THE FOLLOWING ITEMS:

- Railroad Street Well is still doing fine.
- Chlorine residuals are good within the system. Jerry picked up new chlorine so there is a good supply on hand.
- Slab for chlorine building at Ridgecut Well is poured and building is up, just need to finish roof.
- Still putting chlorine in Ridgecut Well and will continue to shock and flush until we get back-to-back to negative coliform tests.
- Weeds are becoming a problem at sewer ponds and Jerry is going to start spraying heavily.
- Ponds have dropped about 2" and pumps are not running as much at sewer ponds.

**TREASURER'S REPORT:** Vickie Chavarria presented the list of payables and the Treasurer's Report. On motion by Gilbert Plubell, seconded by Rafael Maestu, and unanimously carried, the Board accepted the Treasurer's report and authorized payment of the bills.

Vickie requested that we add the 2020 Budget review to the next meeting Agenda.

Jerry's insurance renewal is coming up, Vickie will bring options for Board to consider at the next Board meeting.

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**PARK REPORT:** The Church has a permit for the backflow preventer and will provide to the Board along with test information.

Re-using the bathrooms is under consideration and is being discussed.

**ENGINEER'S REPORT:** Engineer Todd Tommeraason presented the following items:

- Provided Esparto and Madison rates to the Board and the Board will continue to discuss possibility of raising rates.
- Provide letter for Trailer Park and Church to provide testing information on their blackflow preventers annually.

**DEVELOPMENT ISSUES:** Talked to Jennifer Love about possibility of fencing and drainage inlet (for Dechloration Tablets) construction and if USAA funds can be used for this.

**SPECIAL ISSUES:** Catalina Ruiz reviewed streamline presentation on website design and setup and she would like to continue discussions with them for pricing. On motion by Gilbert Plubell, seconded by Willie Morales, and unanimously carried, the Board approved going forward with the website design for the District once Catalina received final pricing.

Willie Morales talked to Mrs. Edson about parcel purchase.

**ATTORNEY'S REPORT:** No attorney's items were presented.

**STREET LIGHTING:** No street lighting issues were presented.

**CORRESPONDENCE:** No correspondence was presented.

There being no further business, on motion by Gilbert Plubell, seconded by Willie Morales, and unanimously carried, the meeting adjourned at 8:00 p.m.