

**BOARD OF DIRECTORS MEETING
KNIGHTS LANDING COMMUNITY SERVICES DISTRICT**

REGULAR MEETING
December 21, 2021
MINUTES

1. CALL TO ORDER

President Ramon Lomeli called the meeting to order at 7:07 pm.

2. ROLL CALL

Present:

- Directors: Ray Lomeli, Teresa Borrego and Roberto Chavez.
- Director: Gilbert Plubell Not present.
- One Seat is currently vacant.
- District Counsel: Not present.
- General Manager/Board Clerk: Leo Refsland.
- Admin Secretary/Bookkeeper: Vickie Chavarria
- Public: Sophia Plubell

3. APPROVAL OF AGENDA

President Ramon Lomeli called for a motion to approve the agenda.

Motion by: Director Roberto Chavez to approve the agenda.

Second by: Director Teresa Borrego.

Discussion: None.

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed.

4. PUBLIC COMMENTS

President Ramon Lomeli called for public comment – None.

5. CORRESPONDENCE: Sites and Ridge Cut erosion repair project.

6. APPROVAL OF MINUTES: November 16, 2021 meeting.

President Ramon Lomeli called for a motion to approve minutes for November 16, 2021

Motion by: Director Roberto Chavez to approve minutes for November 16, 2021 meeting.

Second by: Director Teresa Borrego.

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed.

ACTION ITEMS:

- a) **Approve resolution #20211221 authorizing the pass through of Prop 68 Per Capita Grant Program allocation of \$177,952 from Knights Landing CSD to County of Yolo for the Knights Landing Park Improvement project.**

Motion by: Director Teresa Borrego

Second by: Director Robert Chavez

Discussion: Discussion followed about the district not being able to utilize the funds and the best use would be to let the County of Yolo to utilize the funds. They could go to funding the Knights Landing park improvement project.

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed.

- b) **Review Ordinance NO. 96-01 Procedures for termination of water service. Authorize GM to reinstate termination procedures upon termination of Governor's moratorium December 30, 2021**

President Ramon Lomelli asked for a motion to approve Ordinance NO. 96-01

Motion by: Director Teresa Borrego to approve Ordinance NO. 96-01

Second by: Director Roberto Chavez.

Discussion: followed about the complexities of shutting off water post covid. We are receiving some funds for the arrearages. Will have to offer repayment plan.

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed.

Roll Call Vote: L. Y B. Y C. Y

10. GENERAL MANAGERS REPORT

- Ponds are working good for overall condition. Working on weed spraying. Started isolating ponds figuring out the transfer stations.
- Update on the improvements that we are working on.
- All three well sites are in good shape considering condition.
- Audit is still going on. Director Roberto Chavez asked for the draft.
- Director Gilbert Plubell term is up. Will not be renewing. Sophia Plubell is interested in becoming a board member.
- Water conservation still an issue. Current static level is stabilizing.
- Development going well, some of the houses are occupied.

11. FUTURE AGENDA ITEMS:

12. ADJOURNMENT:

Meeting adjourned at 7:57pm by President Ramon Lomelli

NEXT MEETING DATE: Tuesday, 1-18-2022 @ 7:00 pm

Board Clerk Leo Refsland



Adopted Date: 02-15-2022