

**BOARD OF DIRECTORS MEETING  
KNIGHTS LANDING COMMUNITY SERVICES DISTRICT**

REGULAR MEETING  
March 19th, 2024  
MINUTES

**1. CALL TO ORDER**

Director Ray Lomelli called the meeting to order at 6:38pm.

**2. ROLL CALL**

**Present:**

- Directors: Director: Roberto Chavez, Dean Newman
- Director: Teresa Borrego, Ray Lomeli
- Director: Roberto Paniagua
- District Counsel: Tom Barth
- General Manager/Board Clerk: Leo Refsland.
- Admin Secretary/Bookkeeper: Vickie Chavarria

**3. APPROVAL OF AGENDA**

Director Roberto Chavez called for a motion to approve the agenda.

**Motion by:** Director Roberto Chavez to approve the agenda.

**Second by:** Director Teresa Borrego

**Discussion:** None.

**Vote:** Ayes: 5 No: 0 Abstain: 0 Motion: Passed.

**4. PUBLIC COMMENTS**

Director Ray Lomeli called for public comment: None

**5. CORRESPONDENCE:** None

**6. GENERAL MANAGERS REPORT**

- Ponds are working well for overall condition.
- Update on the improvements that we are working on.
- Capacity, Good water reporting, no spraying due to weather.
- Development is no longer due to the owner being incarcerated.

**7. FINANCIAL REPORT:**

Leo Refsland presented the financial report to the board.

**8. APPROVAL OF MINUTES: Feb 20th, 2024 meeting**

**Motion by:** Teresa Borrego to approve minutes for the February 20th, 2024

**Second by:** Dean Newman

**Discussion:** None

**Vote:** Ayes: 5 No: 0 Abstain: 0 Motion:

**9. APPROVAL OF CLAIMS:**

**Director Roberto Chavez asked for a motion to approve the claims for February-March 2024 Claims.**

**Motion by:** Dean Martin to approve claims for February- March 2024 Claims.

**Second by:** Roberto Paniagua

**Discussion:** None

**Vote:** Ayes: 5 No: 0 Abstain: 0 Motion: Passed.

**10. ACTION ITEM:**

**Approve early Termination of Agreement for Management and Operations Services for Knights Landing CSD, to be negotiated with Madison CSD and subject to execution by both Districts of an Amendment to the Agreement.**

**Motion by:** Dean Newman to approve early Termination of Agreement for Management and Operations Services for Knights Landing CSD, to be negotiated with Madison CSD and subject to execution by both Districts of an Amendment to the Agreement.

**Second by:** Roberto Paniagua

**Discussion:** None

**Vote:** Ayes: 3 No: 2 Abstain: 0 Motion: Passed.

**11. Action Item:**

**Adopt District Policies (Code of Conduct, Board Meeting Procedures)**

**Motion by:** Teresa Borrego to adopt District Policies

(Code of Conduct, Board Meeting Procedures)

**Second by:** Roberto Paniagua

**Discussion:**

**Vote:** Ayes: 5 No: Abstain: 0 Motion: Not Passed

**12. Action Item:**

**Approve to support or not support the ballot survey from Knights Landing Fire District Prop 218 Proposal.**

**Motion by:** Teresa Borrego to Approve to support or not support the ballot survey from Knights Landing Fire District Prop 218 Proposal.

**Second by:** Roberto Chavez

**Discussion:** None

**Vote:** Ayes: 5 No: 0 Abstain: 0 Motion: Passed.

**13. DISCUSSION ITEM:** The board discussed the process of rotation of officer positions among Directors for action in April.

**14. DISCUSSION ITEM:** The board discussed the process for selecting a provider of management and operation services upon termination of agreement with Madison CSD

**15. FUTURE AGENDA ITEMS:** Discuss CA Rural Water Association related to procurement.

**16. ADJOURNMENT:** Meeting adjourned at 8:21 pm by Director Roberto Chavez

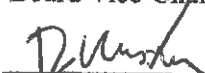
**NEXT MEETING DATE:** Tuesday, 4/16/2024 @ 6:30 pm

Board Clerk Vickie Chavarria



Adopted Date: 3/19/2024

Board Vice-Chairperson



Adopted Date: 3/19/2024