

**BOARD OF DIRECTORS MEETING  
KNIGHTS LANDING COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

July 16th, 2024

**MINUTES**

**1. CALL TO ORDER**

Director Roberto Chavez called the meeting to order at 6:31pm. W

**2. ROLL CALL**

**Present:**

- Directors: Director: Roberto Chavez, Ray Lomeli
- Directors: Teresa Borrego and Roberto Paniagua-Not Present
- General Manager: Manuel Quintana
- Admin Secretary/Bookkeeper: Vickie Chavarria

**PUBLIC COMMENTS**

Director Roberto Chavez called for public comment:

**3. CORRESPONDENCE: None.**

**4. GENERAL MANAGERS REPORT**

- GM gave an update on all 3 wells, regarding testing and water levels.
- GM provided an update on the improvements, and that we are working on.
- Update on KLCSD and ECSD termination of contact.
- The GM gave a Quickbooks program update.
- GM gave a report on the 2023 Consumer Confidence report.

**5. FINANCIAL REPORT:**

Financial report was not reported due to the fiscal year closing.

**6. APPROVAL OF MEETING MINUTES FOR April 16, 2024**

Director Roberto Chavez asked for a motion to approve the April 16, 2024 minutes.

**Motion by:** Ray Lomeli

**Second by:** Dean Newman

**Discussion:** None

**Vote:** Ayes: 3 No: 0 Abstain: 0 Motion: Passed.

**7. APPROVAL OF MEETING MINUTES FOR May 21st, May 28th and June 18th.**

**Director:**

**Motion by:**

**Second by:**

**Discussion:** Moved to next meeting.

**Vote:** Ayes: No: Abstain: Motion:

**8. APPROVAL OF CLAIMS:**

**Director Roberto Chavez asked for a motion to approve the claims for June-July 2024 Claims.**

**Motion by:** Ray Lomeli to approve claims for June-July 2024 Claims.

**Second by:** Dean Newman

**Discussion:** None

**Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed.**

**9. APPROVAL OF CERTIFICATION FOR THE 2024-2025 ASSESSMENT ROLL**

**Motion by:** Ray Lomeli to approve the 24/25 Assessment Roll.

**Second by:** Dean Newman

**Discussion:** None

**Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed.**

**12. FUTURE AGENDA ITEMS: Public Outreach**

**13. ADJOURNMENT:** Meeting adjourned at 7:33 pm by Director Roberto Chavez

**NEXT MEETING DATE:** Tuesday, 8/20/2024 @ 6:30 pm

Board Clerk Mickie Chavarria

  
Adopted Date: 8/20/2024

Board Vice-Chairperson

  
Adopted Date: 8/20/2024