

KNIGHTS LANDING COMMUNITY SERVICE DISTRICT

DISTRICT MEETING MINUTES MEETING OF: FEBRUARY 18, 2020

Board Members Present: Lori Stonebraker, First Chair, Teresa Borrego, Willie Morales, Gilbert Plubell and Ramon Lomeli

Board Members Absent:

Others Present: Vickie Chavarria, District Treasurer/Secretary, Todd C. Tommeraason, District Engineer, Jerry Cearley, Superintendent and Bob Wilson, Superintendent's Assistant

Visitors Present:

AGENDA: On motion by Ramon Lomeli, seconded by Willie Morales, and unanimously carried, the February 18, 2020 Agenda was approved.

MINUTES: On motion by Ramon Lomeli, seconded by Willie Morales, and unanimously carried, the January 21, 2020 minutes were approved. The Chairperson announced that the next regularly scheduled meeting would be held on February 18, 2020.

VISITOR COMMENTS: No visitor's comments.

SUPERINTENDENT'S REPORT:

JERRY CEARLEY REPORTED ON THE FOLLOWING ITEMS:

- Quarterly samples start tomorrow at 8:00 a.m.
- State inspection of all wells will be Friday at 10:00 a.m..
- New sample tap on Railroad Street..
- Picked up chlorine yesterday.
- Bob Wilson was trained on generator start up.
- Railroad Street Well chlorinator malfunctioned but was repaired.
- Dry well at sewer ponds is still submerged, the gate on Pond 1 is leaking.
- Skid for weeds at ponds has been re-built and is working well.
- Mike from Rural Water wants all groundwater monitoring wells sealed with concrete and lids numbered.
- Jerry will keep track of who has keys and will keep sign out sheet.

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TREASURER'S REPORT: Vickie Chavarria presented the list of payables, including additional billings from Kennedy Jenks and miscellaneous equipment, and the Treasurer's Report. On motion by Willie Morales, seconded by Teresa Borrego, and unanimously carried, the Board accepted the Treasurer's report and authorized payment of the bills.

The Board discussed a small monthly payment for each meeting, and on motion by Willie Morales, seconded by Ramon Lomeli, and unanimously carried, the Board agreed to receive a \$100.00 per meeting payment with a maximum of one payment per month.

PARK REPORT: No updates to park report.

ENGINEER'S REPORT: Engineer Todd Tommeraason presented the following items:

The Board discussed issues at the sewer ponds, and on motion by Willie Morales, seconded by Teresa Borrego, the Board approved buying parts to fix issues at sewer ponds.

DEVELOPMENT ISSUES: No development issues were presented.

SPECIAL ISSUES: The following special issues were presented:

- Christine Crawford from LAFCO sent documentation that showed that they are working on updating Knights Landing Service District Municipal Service Review (MSR). See attached overview of process.
- Look at adding an automatic increase percentage annually in perpetuity to any new rate increases.
- Look into adding an AD-HOC committee for hiring, etc.
- Discuss policies and procedures manual at next meeting.

ATTORNEY'S REPORT: No attorney's items were presented.

STREET LIGHTING: No street lighting items were presented.

CORRESPONDENCE: No correspondence was presented.

There being no further business, on motion by Teresa Borrego, seconded by Willie Morales, and unanimously carried, the meeting adjourned at 8:33 p.m.