

**BOARD OF DIRECTORS MEETING  
KNIGHTS LANDING COMMUNITY SERVICES DISTRICT**

REGULAR MEETING  
April 18, 2023  
MINUTES

**1. CALL TO ORDER**

Director Ray Lomeli called the meeting to order at 6:35 pm.

**2. ROLL CALL**

**Present:**

- Directors: Ray Lomeli, Director: Roberto Paniagua
- Director: Roberto Chavez, Dean Newman
- Director: Teresa Borrego- Not Present
- District Counsel: Not present.
- General Manager/Board Clerk: Leo Refsland.
- Admin Secretary/Bookkeeper: Vickie Chavarria

**3. APPROVAL OF AGENDA**

Director Ray Lomeli called for a motion to approve the agenda.

**Motion by:** Director Roberto Panigua to approve the agenda.

**Second by:** Director Roberto Chavez

**Discussion:** None.

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed.

**4. PUBLIC COMMENTS**

Director Ray Lomeli called for public comment: None

**5. CORRESPONDENCE:** None

**6. APPROVAL OF MINUTES:**

Director Ray Lomeli called for a motion to approve the minutes for the **March 16th 2023** meeting.

**Motion by:** Roberto Chavez

**Second by:** Roberto Paniagua

**Discussion:** None

**Vote:** Ayes: 3 No: 0 **Abstain:** 1 **Motion:.**

**7. FINANCIAL REPORT:**

Leo Refsland presented the financial report to the board.

**8. APPROVAL OF CLAIMS:**

Director Ray Lomeli asked for a motion to approve the claims for **March - April 2023.**

**Motion by:** Director Roberto Paniagua to approve claims for **March- April 2023.**

**Second by:** Roberto Chavez

**Discussion:** None.

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed.

Director Ray Lomeli asked for a motion to approve invoice for Madison CSD Contract Management and Operations **March Invoice #202072**

**Motion by:** Director Roberto Chavez to approve invoice for Madison CSD Contract Management and Operations **Invoice #202072**

**Second by:** Director Roberto Paniagua

**Discussion:** None.

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed.

Director Ray Lomeli asked for a motion to approve invoice for Madison CSD reimbursement expenses- **Invoice #202073**

**Motion by:** Director Roberto Paniagua to approve invoice for Madison CSD reimbursement expenses- **Invoice #202073**

**Second by:** Director Roberto Chavez

**Discussion:** None.

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed.

**9. GENERAL MANAGERS REPORT**

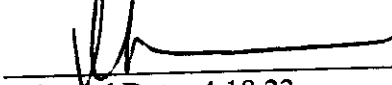
- Ponds are working good for overall condition.
- Update on the improvements that we are working on.
- All three well sites are in good shape.
- Mowing, Spraying and grass looks good per Ray Lomeli

**10. FUTURE AGENDA ITEMS:** None

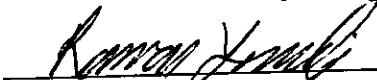
**11. ADJOURNMENT:** Meeting adjourned at 7:45 pm by Director Ray Lomeli

**NEXT MEETING DATE:** Tuesday, 5/16/2023 @ 6:30 pm

Board Clerk Vickie Chavarria

  
\_\_\_\_\_  
Adopted Date: 4.18.23

Board President Ray Lomeli

  
\_\_\_\_\_  
Adopted Date: 4.18.23