

**BOARD OF DIRECTORS MEETING
KNIGHTS LANDING COMMUNITY SERVICES DISTRICT**

REGULAR MEETING
October 17, 2023
MINUTES

1. CALL TO ORDER

Director Robert Chavez called the meeting to order at 6:34pm.

2. ROLL CALL

Present:

- Directors: Director: Roberto Paniagua, Dean Newman
- Director: Teresa Borrego, not present
- Director: Ray Lomeli- not present
- District Counsel: Tom Barth
- General Manager/Board Clerk: Leo Refsland.
- Admin Secretary/Bookkeeper: Vickie Chavarria

3. APPROVAL OF AGENDA

Director Roberto Chavez called for a motion to approve the agenda.

Motion by: Director Roberto Paniagua to approve the agenda.

Second by: Director Dean Newman

Discussion: None.

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed.

4. PUBLIC COMMENTS

Director Roberto Chavez called for public comment: None

5. CORRESPONDENCE: State funding waste-water projects email correspondents.

6. GENERAL MANAGERS REPORT

- Ponds are working good for overall condition.
- Update on the improvements that we are working on.
- All three well sites are in good shape.
- Tree trimming at Railroad
- Test generator and in good shape.
- Detention Basin clean up

7. FINANCIAL REPORT:

Leo Refsland presented the financial report to the board.

8. APPROVAL OF MINUTES: Director Roberto Chavez called for a motion to approve the minutes for the **June 20th 2023** meeting.

Motion by: Dean Newman

Second by: Roberto Paniagua

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 0 Motion:

9. APPROVAL OF MINUTES: Director Roberto Chavez called for a motion to approve the minutes for the **July 13th 2023** meeting.

Motion by: Roberto Paniagua

Second by: Dean Newman

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 0 Motion:

10. APPROVAL OF MINUTES: Director Robert Chavez called for a motion to approve the minutes for the **August 15, 2023 CANCELED** meeting.

Motion by: Roberto Paniagua

Second by: Dean Newman

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 0 Motion:

11. APPROVAL OF MINUTES: Director Robert Chavez called for a motion to approve the minutes for the **September 19th, 2023** meeting.

Motion by: Dean Newman

Second by: Roberto Paniagua

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 0 Motion:

12. APPROVAL OF CLAIMS:

Director Roberto Chavez asked for a motion to approve the **September 8th, 2023**

Motion by: Director Roberto Paniagua to approve claims for **September 8th, 2023**

Claims.

Second by: Dean Newman

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed

13. APPROVAL OF CLAIMS:

Director Roberto Chavez asked for a motion to approve the claims for **September - October 2023 Claims.**

Motion by: Director Roberto Paniagua to approve claims for **September - October 2023 Claims.**

Second by: Dean Newman

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed.

14. ACTION ITEMS: None

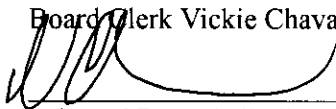
15. DISCUSSION ITEM: Current special election regarding the cost of the election followed by general manager explaining how it works and estimating the cost between \$40k-\$70k discussion followed.

16. FUTURE AGENDA ITEMS: None

17. ADJOURNMENT: Meeting adjourned at 7:36 pm by Director Roberto Chavez

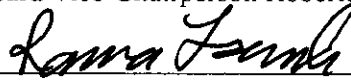
NEXT MEETING DATE: Tuesday, 11/21/2023 @ 6:30 pm

Board Clerk Vickie Chavarria



Adopted Date: 11/21/2023

Board Vice-Chairperson Roberto Chavez



Adopted Date: 11/21/2023