

KNIGHTS LANDING COMMUNITY SERVICE DISTRICT

DISTRICT MEETING MINUTES MEETING OF: SEPTEMBER 17, 2019

Board Members Present: Catalina Ruiz, Gilbert Plubell, and Rafael Maestu

Board Members Absent: Jennifer Leal & Willie Morales

Others Present: Vickie Chavarria, District Treasurer/Secretary, Todd C. Tommeraason, District Engineer, Jerry Cearley, Superintendent and Andy Anderson, Water System Certified Operator

Visitors Present: None

AGENDA: On motion by Gilbert Plubell, seconded by Rafael Maestu, and unanimously carried, the September 17, 2019 Agenda was approved.

MINUTES: On motion by Gilbert Plubell, seconded by Rafael Maestu, and unanimously carried, the August 20, 2019 minutes were approved. The Chairman announced that the next regularly scheduled meeting would be held on October 15, 2019.

VISITOR COMMENTS: No visitor's comments.

SUPERINTENDENT'S REPORT:

JERRY CEARLEY REPORTED ON THE FOLLOWING ITEMS:

- Sewer ponds look pretty good, Jerry will spray around edges.
- All junk from Ridgecut Well has been moved to dumpster. They will need dumpster for a few more days.
- Railroad Street Well is serving system at this time due to problems with the Ridgecut Well.
- Jerry suggests that the District buy Art Howard some tools and look at vehicles for himself and Art and suggests a four-wheel drive for Art.

On motion by Gilbert Plubell, seconded by Rafael Maestu, and unanimously carried, the Board authorized Laugenour and Meikle to purchase tools for Art Howard and be reimbursed by the District. Maximum approval amount is \$2,500.

- Residuals are at 0.5 – 0.8 and doing well.
- At Ridgecut Well it appeared the down hole check valve had failed, pump was pulled and valve was filled with metal debris that appears to be from casing. The pump was replaced and a check valve was added so that there are now two down hole check valves. Waiting for back-to-back negative coliform tests before we can put online.
- USDA wants to inspect all equipment that was purchased including generator.
- The Board discussed generator and electrical equipment layout and the need for a survey.

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On motion by Gilbert Plubell, seconded by Rafael Maestu, and unanimously carried, the Board agreed to have Laugenour and Meikle perform a survey of Ridgecut Well for the generator and new electrical improvements layout, up to a maximum survey amount of \$2,000.00.

- Todd Tommeraason will coordinate with Catalina Ruiz on a letter to P. G & E. after the Board decides on what the process is for the new generators.

TREASURER'S REPORT: Vickie Chavarria presented the list of payables and the Treasurer's Report. On motion by Gilbert Plubell, seconded by Rafael Maestu, and unanimously carried, the Board accepted the Treasurer's report and authorized payment of the bills.

Vickie Chavarria also reported on the following items:

- The property on the corner north of Plug & Jug has not paid water bill. Property was sold, however, \$477.00 is still due for water bill.
- An I-pad and cover was purchased for Art Howard.

PARK REPORT: No updates to report.

ENGINEER'S REPORT: Engineer Todd Tommeraason presented the following items:

- Current connection fees are: \$4,000 for water and \$5,000 for sewer.
- No change in connection fees for now.
- There is a conference call on planning grant for wet well next week.
- Proposition 218 will be voted on at next Board meeting.
- Sewer wet well construction is underway and we are waiting on update from California Rural Water.
- Well grant is being processed.

DEVELOPMENT ISSUES: No development issues were presented.

SPECIAL ISSUES: Vickie Chavarria will check into insurance for Art Howard and Jerry Cearley.

ATTORNEY'S REPORT: No attorney's items were presented.

STREET LIGHTING: No street lighting items were presented.

CORRESPONDENCE: No correspondence was presented.

There being no further business, on motion by Gilbert Plubell, seconded by Rafael Maestu, and unanimously carried, the meeting adjourned at 8:15 p.m.