

**BOARD OF DIRECTORS MEETING
KNIGHTS LANDING COMMUNITY SERVICES DISTRICT**

REGULAR MEETING
February 15, 2021
MINUTES

1. CALL TO ORDER

President Ramon Lomeli called the meeting to order at 7:03 pm.

2. ROLL CALL

Present:

- Directors: Ray Lomeli, Teresa Borrego and Roberto Chavez.
- Directors: Sophia Plubell, Roberto Paniagua
- District Counsel: Not present.
- General Manager/Board Clerk: Leo Refsland.
- Admin Secretary/Bookkeeper: Vickie Chavarria

3. APPROVAL OF AGENDA

President Ramon Lomeli called for a motion to approve the agenda.

Motion by: Director Teresa Borrego to approve the agenda.

Second by: Director Roberto Chavez.

Discussion: None.

Vote: Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed.

4. PUBLIC COMMENTS

President Ramon Lomeli called for public comment – None.

5. CORRESPONDENCE: None

6. APPROVAL OF MINUTES: December 21, 2021 and January 18, 2022 Meeting.

President Ramon Lomeli called for a motion to approve minutes for December 21, 2021 and January 2022 Meeting.

Motion by: Director Teresa Borrego to approve minutes for December 21, 2021 and January 2022 Meeting

Second by: Director Roberto Chavez

Discussion: New billing agreement for Esparto CSD

Update on late charges and shutoffs.

Funding opportunities for a new well.

Vote: Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed.

7. FINANCIAL REPORT:

- Income: Dec: \$27,361.69 Jan \$43,810.77
- Expense: Dec: 45.36% of 58.33% yr.

8. APPROVAL OF CLAIMS:

President Ramon Lomeli asked for a motion to approve the claims for December 2021 -January 2022.

Motion by: Director Roberto Chavez to approve claims for December 2021– January 2022

Second by: Director Teresa Borrego

Discussion: None.

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed.

President Ramon Lomeli asked for a motion to approve invoice for Madison CSD Contract Management and Operations 11-21 Invoice #202042 and 12-21 Invoice #202043

Motion by: Director Robert Chavez to approve invoice for Madison CSD Contract Management and Operations 11-21 Invoice #202042 and 12-21 Invoice #202043

Second by: Director Teresa Borrego.

Discussion: None.

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed.

- 9. DISCUSSION ITEMS:** Approval of CSD reimbursement for operational expenses move to March meeting.

10. ACTION ITEMS: None

11. GENERAL MANAGERS REPORT

- Ponds are working well for overall condition. Working on weed spraying. Cut down and trimmed trees.
- Update on the improvements that we are working on.
- All three well sites are in good shape. Applied to have third street well officially designated as a standby emergency back up well.
- Had a couple of repairs.
- Audit is still going on.
- Water conservation is still an issue. Current static level is getting better.
- Development is going well, some of the houses are finished. Becoming occupied.

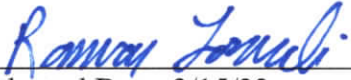
12. FUTURE AGENDA ITEMS:

13. ADJOURNMENT:

Meeting adjourned at 8:21pm by President Ramon Lomeli

NEXT MEETING DATE: Tuesday, 3-15-2022 @ 7:00 pm

Board Clerk Vickie Chavarria



Adopted Date: 3/15/22