

KNIGHTS LANDING COMMUNITY SERVICE DISTRICT

DISTRICT MEETING MINUTES MEETING OF: MARCH 19, 2019

Board Members Present: Catalina Ruiz-Chairman, Jennifer Leal, Willie Morales, Gilbert Plubell, and Rafael Maestu

Board Members Absent: Jennifer Leal

Others Present: Vickie Chavarria, District Treasurer/Secretary, Todd C. Tommeraason, District Engineer, Jerry Cearley, Superintendent and Andy Anderson, Water System Certified Operator

Visitors Present: No Visitors Present

AGENDA: On motion by Gilbert Plubell, seconded by Rafael Maestu, and unanimously carried, the March 19, 2019 Agenda was approved.

MINUTES: On motion by Gilbert Plubell, seconded by Rafael Maestu, and unanimously carried, the February 19, 2019 minutes were approved after the following amendments: 1) Gilbert Plubell put forth a motion to rescind payment for the meter and box for backflow preventer for the church garden; and 2) under Treasurer's Report change "Claudia" to Catalina. The Chairman announced that the next regularly scheduled meeting would be held Tuesday, April 16, 2019 at 7:00 p.m.

VISITOR COMMENTS: No visitor's comments were presented.

SUPERINTENDENT'S REPORT:

JERRY CEARLEY REPORTED ON THE FOLLOWING ITEMS:

- Sewer Ponds: Dry well is filling with water and meter is submerged and not working.
- Ponds are full – approximately 1.5 feet in Ponds 9 and 10 with a little water in the overflow.
- Purchase 6-inch flat hose – 60 feet for sewer pump.
- Railroad Street Well is good. Chlorine residuals are okay.
- Cyclone fence will need to be repaired once pump is fixed at the Ridge Cut Well.
- White Subdivision drain pumps worked well.
- Jerry will start spraying White Subdivision ponds then move to sewer ponds.
- Third Street generator has been turning on and running a cycle \approx 5 minutes and then shutting off. Jerry has turned it off for now.

TREASURER'S REPORT: Vickie Chavarria presented the list of payables and the Treasurer's Report. On motion by Willie Morales, seconded by Gilbert Plubell, and unanimously carried, the Board accepted the Treasurer's report and authorized payment of the bills.

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Vickie also reported that the position for Jerry's Apprentice has been posted on Indeed and Craig's List.

PARK REPORT: No Park items were presented.

ENGINEER'S REPORT: Engineer Todd Tommeraason presented the following items:

- Look at rate study and bring back water & sewer rates from surrounding Districts.

DEVELOPMENT ISSUES: No Development Issues were presented.

SPECIAL ISSUES: Nine applications have been submitted for Jerry's apprentice position. The Board will review all applications submitted prior to deadline and select qualified applicants to be interviewed.

Christine Crawford (LAFCO) contacted Catalina Ruiz about creating a website for the District and will introduce a company to create website (streamline).

ATTORNEY'S REPORT: No attorney's items were presented.

STREET LIGHTING: No street lighting issues were presented.

CORRESPONDENCE: No correspondence was presented.

There being no further business, on motion by Gilbert Plubell, seconded by Willie Morales, and unanimously carried, the meeting adjourned at 8:00 p.m.