

# KNIGHTS LANDING COMMUNITY SERVICE DISTRICT

## DISTRICT MEETING MINUTES MEETING OF: AUGUST 20, 2019

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**Board Members Present:** Catalina Ruiz, Willie Morales, Gilbert Plubell, and Rafael Maestu

**Board Members Absent:** Jennifer Leal

**Others Present:** Vickie Chavarria, District Treasurer/Secretary, Todd C. Tommeraason, District Engineer, Jerry Cearley, Superintendent and Andy Anderson, Water System Certified Operator

**Visitors Present:** None

**AGENDA:** On motion by Willie Morales, seconded by Gilbert Plubell, and unanimously carried, the August 20, 2019 Agenda was approved with an amendment to postpone the discussion on Proposition 218 until September due to Jennifer Leal's absence.

**MINUTES:** On motion by Willie Morales, seconded by Gilbert Plubell, and unanimously carried, the July 23, 2019 minutes were approved. The Chairman announced that the next regularly scheduled meeting would be held on September 17, 2019.

**VISITOR COMMENTS:** No visitor's comments.

### **SUPERINTENDENT'S REPORT:**

#### JERRY CEARLEY REPORTED ON THE FOLLOWING ITEMS:

- Shipping container improvements at Ridgecut Well: Insulation, cooling, electrical and restroom need to look at contractor to do this work.
- Wet well is still filling up on dry side we are pumping as needed for now.
- Andy Anderson to meet with Eaton on upgrades needed for generator at Ridgecut Well.
- Chlorine residuals are good within the water system.
- Work at Ridgecut Well will not take place until weather cools off.
- Getting quote for soft start at Ridgecut Well – they will inspect down hole and check valve.

**TREASURER'S REPORT:** Vickie Chavarria presented the list of payables and the Treasurer's Report. On motion by Willie Morales, seconded by Gilbert Plubell, and unanimously carried, the Board accepted the Treasurer's report and authorized payment of the bills.

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Vickie Chavarria also reported on the following items:

- Audit for 2017/2018 is being conducted.
- USDA Grant requires opening up a separate bank account.

**PARK REPORT:** No updates to report.

**ENGINEER'S REPORT:** Engineer Todd Tommeraason presented the following items:

- Apprentice paperwork will be forwarded to Vickie by Todd.
- There is a conference call on planning grant for wet well next week.
- I will bring back more connection fee information to next meeting and Board will wait on a Resolution to change/update connection fees.

**DEVELOPMENT ISSUES:** No development issues were presented.

**SPECIAL ISSUES:** No special issues were presented..

**ATTORNEY'S REPORT:** No attorney's items were presented.

**STREET LIGHTING:** No street lighting items were presented.

**CORRESPONDENCE:** No correspondence was presented.

There being no further business, on motion by Gilbert Plubell, seconded by Willie Morales, and unanimously carried, the meeting adjourned at 7:44 p.m.