

**BOARD OF DIRECTORS MEETING
KNIGHTS LANDING COMMUNITY SERVICES DISTRICT**

REGULAR MEETING
June 20, 2023
MINUTES

1. CALL TO ORDER

Director Ray Lomeli called the meeting to order at 6:38 pm.

2. ROLL CALL

Present:

- Directors: Ray Lomeli, Director: Roberto Paniagua
- Director: Dean Newman- Not present, Teresa Borrego- Present
- Director: Roberto Chaves- Not Present
- District Counsel: Not present.
- General Manager/Board Clerk: Leo Refsland.
- Admin Secretary/Bookkeeper: Vickie Chavarria

3. APPROVAL OF AGENDA

Director Ray Lomeli called for a motion to approve the agenda.

Motion by: Director Teresa Borrego to approve the agenda.

Second by: Director Roberto Paniagua

Discussion: None.

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed.

4. PUBLIC COMMENTS

Director Ray Lomeli called for public comment: None

5. CORRESPONDENCE: None

6. APPROVAL OF MINUTES:

Director Ray Lomeli called for a motion to approve the minutes for the **Special Board Meeting April 11th 2023 meeting.**

Motion by: Roberto Paniagua

Second by: Teresa Borrego

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 1 Motion:

7. FINANCIAL REPORT:

Leo Refsland presented the financial report to the board.

8. APPROVAL OF CLAIMS:

Director Ray Lomeli asked for a motion to approve the claims for **April-June 2023**.

Motion by: Director Roberto Paniagua to approve claims for **April-June 2023**.

Second by: Teresa Borrego

Discussion: None.

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed.

9. APPROVAL OF CLAIMS:

Director Ray Lomeli asked for a motion to approve the claims for **Madison CSD Contract Billing 202074 April 2023**

Motion by: Director Roberto Paniagua to approve claims for Madison CSD Contract Billing 202074 April 2023

Second by: Teresa Borrego

Discussion: None.

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed.

10. APPROVAL OF CLAIMS:

Director Ray Lomeli asked for a motion to approve the claims for **Madison CSD reimbursement for March operational expenses paid: Invoice # 202075**

Motion by: Director Teresa Borrego to approve claims for Madison CSD reimbursement for March operational expenses paid: Invoice # 202075

Second by: Roberto Paniagua

Discussion: None.

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed.

11. APPROVAL OF CLAIMS:

Director Ray Lomeli asked for a motion to approve the claims for **Madison CSD Contract Billing 202076 May and 202079 June 2023**

Motion by: Director Teresa Borrego to approve claims for Madison CSD Contract Billing 202076 May and 202079 June 2023

Second by: Roberto Paniagua

Discussion: None.

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed.

12. APPROVAL OF CLAIMS:

Director Ray Lomeli asked for a motion to approve the claims for **Madison CSD reimbursement for April operational expenses paid: Invoice # 202077**

Motion by: Director Teresa Borrego to approve claims for Madison CSD reimbursement for April operational expenses paid: Invoice # 202077

Second by: Roberto Paniagua

Discussion: None.

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed.

13. APPROVAL OF CLAIMS:

Director Ray Lomeli asked for a motion to approve the claims for **Madison CSD reimbursement for May operational expenses paid: Invoice # 202078**

Motion by: Director Teresa Borrego to approve claims for Madison CSD reimbursement for May operational expenses paid: Invoice # 202078

Second by: Roberto Paniagua

Discussion: None.

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed.

14. APPROVAL of Certification for the 2023-2024 Assessment Roll

Director Ray Lomeli asked for a motion to approve the Certification for the 2023-2024 Assessment Roll.

Motion by: Director Teresa Borrego

Second by: Roberto Paniagua

Discussion: None.

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed.

15. ACTION ITEMS:

Director Ray Lomeli asked for a motion to approve not to pay for the upcoming 2024 election.

Motion by: Director Teresa Borrego

Second by: Roberto Paniagua

Discussion: None.

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed.

16. GENERAL MANAGERS REPORT

- Ponds are working good for overall condition.
- Update on the improvements that we are working on.
- All three well sites are in good shape.

17. FUTURE AGENDA ITEMS: 2023-2024 Budget

18. ADJOURNMENT: Meeting adjourned at 8:32 pm by Director Ray Lomeli

NEXT MEETING DATE: Tuesday, 7/18/2023 @ 6:30 pm

Board Clerk Vickie Chavarria



Adopted Date: 10/17/2023

Co-Chairperson Roberto Chavez



Adopted Date: 10/17/2023