

**BOARD OF DIRECTORS MEETING  
KNIGHTS LANDING COMMUNITY SERVICES DISTRICT**

REGULAR MEETING  
January 19, 2021  
MINUTES

**1. CALL TO ORDER**

Vice President Gilbert Plubell called the meeting to order at 7:04 pm.

**2. ROLL CALL**

**Present:**

- Directors: Ray Lomelli, Gilbert Plubell, Susan King.
- Not present: Willie Morales, Teresa Borrego.
- District Counsel: Not present.
- General Manager/Board Clerk: Leo Refsland.
- Admin Secretary/Bookkeeper: Vickie Chavarria
- Note: Vice president Gilbert Plubell is Chairing the meeting.
- Public: Chad Rinde, Mark Krumennacker.

**3. APPROVAL OF AGENDA**

Vice President Gilbert Plubell called for a motion to approve the agenda.

**Motion by:** President Ray Lomelli to approve the agenda as presented.

**Second by:** Director Susan King.

**Discussion:** None

**Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed**

**4. PUBLIC COMMENTS**

Vice President Gilbert Plubell called for public comment – None

**5. CORRESPONDENCE: None**

**6. APPROVAL OF MINUTES: November 17, 2020**

**Motion by:** Director Susan King to approve the November 17, 2020 minutes as presented.

**Second by:** President Ray Lomelli.

**Discussion:** None.

**Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed**

**APPROVAL OF MINUTES:** December 15, 2020

Moved to next regularly scheduled meeting.

**Motion by:** None.

**Second by:** None.

**Discussion:**

GM Indicated minutes were not completed and sent out. GM asked that the December 15, 2020 meeting minutes get moved to the next regularly scheduled meeting.

**Vote:**    **Ayes:** 0        **No:** 0        **Abstain:** 0    **Motion:** None

**7. APPROVAL OF CLAIMS:**

Vice President Gilbert Plubell asked for a motion to approve the claims for December 2020/ January 2021.

**Motion by:** President Ray Lomelli to approve the claims for December 2020/ January 2021.

**Second by:** Director Susan King.

**Discussion:** AS/B Vickie Chavarria went over the claims presented. Discussion followed. President Ray Lomelli asked about Sierra Chemical.

GM talked about MCSD converting its Chlorine purchases and types of containers used to match KLCSD so that the delivery, storage and price would match and help with bulk purchase. This time we bought a full pallet. Madison will reimburse or buy replacement containers for what it uses.

**Vote:**    **Ayes:** 3        **No:** 0        **Abstain:** 0        **Motion:** Passed

Vice President Gilbert Plubell asked for a motion to approve invoices for Madison CSD Contract Management and Operations. Invoices for 10-20 and 11-20.

**Motion by:** Director Sue King to approve invoices for Madison CSD Contract Management and Operations. Invoices for 10-20 and 11-20.

**Second by:** President Ramon Lomelli.

**Discussion:** GM explained that the invoices are doubled up because he has been trying to manage and balance the cash flow. Held back invoices until there was stabilization in the cash flow. Next month there will be two more. After that it will be regularly submitted monthly for the month prior.

**Vote:**    **Ayes:** 3        **No:** 0        **Abstain:** 0        **Motion:** Passed

Vice President Gilbert Plubell asked for a motion to approve reimbursement invoice for Madison CSD Contract operations expenses paid. Invoice for 10-20 to 01-21.

**Motion by:** None.

**Second by:** None.

**Discussion:** GM asked this to be moved to next meeting.

**Vote:**    **Ayes:** 0        **No:** 0        **Abstain:** 0        **Motion:** None.

but since they have already been used as such and until things are stabilized, we can still utilize in the event of an emergency.

**9. DISCUSSION ITEMS:** None:

**10. ACTION ITEMS:**

a) **Prop 218 Public Hearing for Knights Landing CSD rate increase to take effect 01/01/2021**

Removed from agenda to be scheduled for a later date.

**Motion by:** None

**Second by:**

**Discussion:** None.

**Vote: Ayes: 0 No: 0 Abstain: 0 Motion: None**

**a) GENERAL MANAGERS REPORT**

- The Green algae at ponds is duck weed working on mitigating it. Started working on removing vegetation.
- Working on phones and consolidation of numbers.
- Working on website and public communication.
- Still working on grants.
- Working on the CIP.
- Been doing a lot of small repairs.
- Will be getting back on the installation of generators we now have possession of them and they are in our yard.

**b) FUTURE AGENDA ITEMS**

Rate Increase Prop 218 hearing date.

**c) ADJOURNMENT**

Meeting adjourned at 8:20 pm by Vice President Gilbert Plubell

**NEXT MEETING DATE:** Tuesday, 01-19-2021 @ 7:00 pm

President Ray Lomelli



Date: 02-16-21

Board Clerk Leo Refsland



Date: 02-16-21