

KNIGHTS LANDING COMMUNITY SERVICE DISTRICT

DISTRICT MEETING MINUTES MEETING OF: DECEMBER 17, 2019

Board Members Present: Willie Morales, Lori Stonebreaker, Teresa Borrego, Ray Lomel and Gilbert Plubell

Board Members Absent:

Others Present: Todd C. Tommeraason, District Engineer, Jerry Cearley, Superintendent and Andy Anderson, Water System Certified Operator

Visitors Present:

AGENDA: On motion by Teresa Borrego, seconded by Willie Morales, and unanimously carried, the December 17, 2019 Agenda was approved.

MINUTES: On motion by Ray Lomel, seconded by Willie Morales, and unanimously carried, the November 19, 2019 minutes were approved. The Chairman announced that the next regularly scheduled meeting would be held on January 21, 2020.

VISITOR COMMENTS: No visitor's comments.

SUPERINTENDENT'S REPORT:

JERRY CEARLEY REPORTED ON THE FOLLOWING ITEMS:

- In the next few weeks Jerry will get caught up on the sewer pond readings and the chlorine residual readings.
- Art Howard has resigned and the District will pursue a replacement for someone to assist Jerry.
- New locks have been ordered for all well sites and the sewer ponds.
- Monthly bacteriological samples taken at the well sites for the month of December and all came back negative.
- Jerry presented the phone and I-pad that was given to Art Howard when he began his employment.
- Art Howard has not been back to work since 12-12-19.

TREASURER'S REPORT: Vickie Chavarria presented the list of payables and the Treasurer's Report. On motion by Ray Lomel, seconded by Willie Morales, and unanimously carried, the Board accepted the Treasurer's report and authorized payment of the bills.

PARK REPORT: No updates to report.

ENGINEER'S REPORT: Engineer Todd Tommeraason presented the following items:

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- The generator project was discussed and now that the electrical engineer is officially under contract there will be a push to get drawings in to the building department to obtain a permit.
- As soon as the preliminary site plan for the generators is agreed upon a submittal will be made to PG&E to upgrade the existing electrical service from a three wire service to a four wire service.
- The board directed Mr. Tommeraason to contact Elisa Sabatini about the possibility of the District getting a well site incorporated in to the new site plan being developed for the park improvements.

DEVELOPMENT ISSUES: No development issues were presented.

SPECIAL ISSUES: Prior to the meeting Teresa Borrego and Ray Lomel were appointed as new board members by the acting chair Gilbert Plubell.

ATTORNEY'S REPORT: No attorney's items were presented.

STREET LIGHTING: No street lighting items were presented.

CORRESPONDENCE: No correspondence was presented.

There being no further business, on motion by Ray Lomel, seconded by Willie Morales, and unanimously carried, the meeting adjourned at 8:15 p.m.