

**BOARD OF DIRECTORS MEETING
KNIGHTS LANDING COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING
April 16th, 2024
MINUTES**

1. CALL TO ORDER

Director Ray Lomelli called the meeting to order at 6:38pm.

2. ROLL CALL

Present:

- Directors: Director: Roberto Chavez, Dean Newman
- Director: Teresa Borrego, Ray Lomeli
- Director: Roberto Paniagua
- District Counsel: Tom Barth
- General Manager/Board Clerk: Leo Refsland.
- Admin Secretary/Bookkeeper: Vickie Chavarria

3. APPROVAL OF AGENDA

Director Roberto Chavez called for a motion to approve the agenda.

Motion by: Director Roberto Chavez to approve the agenda.

Second by: Director Teresa Borrego

Discussion: None.

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed.

4. PUBLIC COMMENTS

Director Roberto Chavez called for public comment: Gil Plubell

5. CORRESPONDENCE: None

6. GENERAL MANAGERS REPORT

- Ponds are working well for overall condition.
- Update on the improvements that we are working on.
- Capacity, Good water reporting, no spraying due to weather.

7. FINANCIAL REPORT:

Leo Refsland presented the financial report to the board.

8. APPROVAL OF MINUTES: March 19th, 2024 meeting

Motion by: Dean Newman to approve minutes for the March 19th, 2024

Second by: Roberto Paniagua

Discussion: None

Vote: Ayes: 5 No: 0 Abstain: 0 Motion:

9. APPROVAL OF CLAIMS:

Director Roberto Chavez asked for a motion to approve the claims for March-April 2024 Claims.

Motion by: Dean Martin to approve claims for February- March 2024 Claims.

Second by: Ray Lomeli

Discussion: None

Vote: Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed.

10. ACTION ITEM:

Approve entering into negotiations with Manuel Quintana for Management of Operations Services after Termination of Contract with Madison CSD

Motion by: Dean Newman to approve entering into negotiations with Manuel Quintana for Management of Operations Services after Termination of Contract with Madison CSD

Second by: Ray Lomeli

Discussion: None

Vote: Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed.

11. DISCUSSION ITEM: Creation of Ad Hoc Committee for limited purposes (e.g., Policies and Procedures.

Motion by: Roberto Paniagua to approve Creation of Ad Hoc Committee for limited purposes (e.g., Policies and Procedures.

Second by: Dean Newman

Discussion: None

Vote: Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed.

12. FUTURE AGENDA ITEMS: Discuss CA Rural Water Association related to procurement.

13. ADJOURNMENT: Meeting adjourned at 8:21 pm by Director Roberto Chavez

NEXT MEETING DATE: Tuesday, 5/21/2024 @ 6:30 pm

Board Clerk Vickie Chavarria



Adopted Date: 5/20//2024

Board Vice-Chairperson



Adopted Date: 5/20/2024