

**BOARD OF DIRECTORS MEETING  
KNIGHTS LANDING COMMUNITY SERVICES DISTRICT**

REGULAR MEETING  
November 21st, 2023  
MINUTES

**1. CALL TO ORDER**

Director Ray Lomelli called the meeting to order at 6:36pm.

**2. ROLL CALL**

**Present:**

- Directors: Director: Roberto Chavez, Dean Newman
- Director: Teresa Borrego, Ray Lomeli
- Director: Roberto Paniagua- not present
- District Counsel: Tom Barth
- General Manager/Board Clerk: Leo Refsland.
- Admin Secretary/Bookkeeper: Vickie Chavarria

**3. APPROVAL OF AGENDA**

Director Roberto Chavez called for a motion to approve the agenda.

**Motion by:** Director Roberto Chavez to approve the agenda.

**Second by:** Director Teresa Borrego

**Discussion:** None.

**Vote:** Ayes: 4 No: 0 Abstain: 0 Motion: Passed.

**4. PUBLIC COMMENTS**

Director Ray Lomeli called for public comment: None

**5. CORRESPONDENCE:** Farm Bureau meeting regarding nitrate monitoring and reporting requirements.

**6. GENERAL MANAGERS REPORT**

- Ponds are working good for overall condition.
- Update on the improvements that we are working on.
- Air compressor at Ridgecut was replaced, the cost is around \$5,500.00
- Third Street generator needs an annual maintenance.

**7. FINANCIAL REPORT:**

Leo Refsland presented the financial report to the board.

**8. APPROVAL OF MINUTES:** October minutes moved to next meeting.

**Motion by:**

**Second by:**

**Discussion:** None

**Vote:** Ayes: 0 No: 0 Abstain: 0 **Motion:**

**9. APPROVAL OF CLAIMS:**

Director Ray Lomeli asked for a motion to approve the claims for **October - November 2023 Claims.**

**Motion by:** Director Teresa Borrego to approve claims for **October - November 2023 Claims.**

**Second by:** Roberto Chavez

**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed.

**10. ACTION ITEMS:** None


**11. DISCUSSION ITEM:** None

**12. FUTURE AGENDA ITEMS:** None

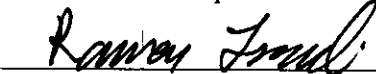
**13. ADJOURNMENT:** Meeting adjourned at 7:19 pm by Director Ray Lomeli

**NEXT MEETING DATE:** Tuesday, 12/19/2023 @ 6:30 pm

Board Clerk Vickie Chavarria

  
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Adopted Date: 12/19/2023

Board Vice-Chairperson Roberto Chavez

  
\_\_\_\_\_  
Adopted Date: 12/19/2023